

Category:

Digital Media

Position/Title:

Project Coordinator

Details:

Do you want to be part of creating a better experience where you live, work, and play? Why not grow with a company where you are not just an employee but where you can be an owner?

Founded in 1948, Eagle Communications is a Kansas-based media company with 175 employee owners. The company operates 31 radio stations in Kansas, Nebraska, and Missouri. In addition to radio, the company offers online solutions, web development, video production, and creative services -- all for the purpose of supporting the communities we serve to grow and remain vibrant.

Eagle is a leader in the industry as the company continues to grow. We made three acquisitions throughout 2020 and the COVID-19 pandemic, and we continue to invest in our employees and business.

Our digital team is seeking an experienced and self-motivated **Project Coordinator**.

This position is critical to providing regional digital campaign and project management; it will be instrumental in maintaining team organization and communication with not only other employees but with external clients.

Location:

This position is flexible across our company footprint.

Vacancy Type:

Full Time

Salary:

The selected candidate will receive compensation commensurate with experience along with a competitive benefits package that includes health insurance, a 401(k), paid vacation, and an employee stock ownership plan.

Date Posted:

3/16/2023

Closing Date:

4/16/2023

City:

St. Joseph

State:

Missouri

URL:

<http://www.eagleradio.net/careers>

Qualifications/Experience:

The ideal candidate will possess excellent communication and customer service skills, have the ability to meet deadlines, and be a creative problem solver.

Responsibilities:

Job responsibilities include coordinating and assigning team members to meet digital ad trafficking and creative needs, gathering project requirements, and providing updates on project progress to clients and the web development and design team. The project coordinator also will be responsible for providing administrative support to team members and updating management on project progress as needed.

Additional Information:

The company is accepting applications until the position is filled; the selected candidate will be required to pass a criminal background and motor vehicle check. Eagle Communications is an employee-owned company and an EEO employer.

Contact:

Apply here: <http://www.eagleradio.net/careers>

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